

# Rules of the House

## TRINOM Business Apartments – the Apartment Houses of TAG Wohnen & Service GmbH

The tenant/user undertakes to comply with the Rules of the House issued by TRINOM Business Apartments. Any violation may result in the termination of the lease.

### 1. General rules of conduct

- 1.1. No items shall be thrown from balconies and out of windows.
- 1.2. On the balconies it is not permitted to display or hang laundry.
- 1.3. The user is not allowed to make changes to the premises or items of furniture, such as for instance to drill holes or drive nails etc. into the walls in order to hang objects.

### 2. Safety precautions

- 2.1. The fire protection and prevention code must be observed. It is available for perusal at the front desk.
- 2.2. It is not allowed to barbecue on the balconies.
- 2.3. The windows and balcony doors must be kept closed during storms, rain, or snow.
- 2.4. The doors to the stairways must be kept closed.
- 2.5. Due to security reasons no objects shall be stored outside the apartments without permission.
- 2.6. The marked escape routes have to be kept free.
- 2.7. No open fire or combustible material is allowed in the hallways, staircases, etc.
- 2.8. Please report the loss of a key/key card immediately. There will be charges for the key and the replacement of the lock (calculated at EUR 150.00; key card EUR 5.00).
- 2.9. Due to fire safety reasons, no additional devices such as immersion heaters, hot plates, heaters, air conditioners, etc. shall be placed in the apartment.

### 3. Waste disposal

- 3.1. The disposal options for household waste can be found in the guest information sheet of each apartment building. Please dispose of your garbage in the respective containers you find in the garbage rooms.
- 3.2. Pungent or foul-smelling, flammable, or other harmful substances are to be handed over to the facility manager so they can be properly disposed of. Any costs resulting thereof have to be borne by the customer/tenant.
- 3.3. No waste or any harmful liquids or the like shall be thrown or poured into sinks or toilet bowls.
- 3.4. A final cleaning is included in the room rate. In case the apartment is left with excessive garbage or heavy contamination the extra cleaning costs will be charged accordingly as incurred.

### 4. Mutual consideration

In order not to disturb the other tenants and the appearance of the apartment houses of TWS all tenants/users shall consider the following:

- 4.1. Any noise disturbing the rest of others should be avoided throughout the house. Please refrain from

banging the doors, making noise, or conducting loud conversations and the like in the staircases and hallways.

4.2. The period between 1:00 p.m. and 3:00 p.m. as well as 10:00 p.m. to 8:00 a.m. is considered a period of rest. Please refrain from doing noisy chores or activities during that time that could be considered as disturbance of the peace.

4.3. Smoking in all rooms is prohibited and the costs of additional cleaning will be charged accordingly.

4.4. Radios, musical instruments, and television sets should be generally operated at a considerate level only.

4.5. It goes without saying that other tenants should be treated with respect. This also applies to family members and visitors who have to behave in accordance with the standards and the rules of house stipulated by TRINOM Business Apartments, too.

## **5. Keeping of pets**

5.1. The keeping of pets is not allowed.

5.2. The feeding of pigeons is prohibited

last updated: December 2013